



Ku ring-gai Chase & Garigal National Parks Activity Application for Groups

Please tick category of your activity:

- Non-Commercial Activity Commercial Activity (Please enclose copy of public liability insurance)

Please tick type/s of your activity:

- School/educational day visit Day visit (non-school) Hire Beechwood Cottage
 School/educational camping Camping (non-school) Other
- Wedding ceremony / reception

Applicant's name (please use BLOCK letters):

Name of organisation or group (if applicable):

Address:
Street Suburb State Postcode

Postal address: as above OR
Postcode

Telephone (BH): Mobile or (AH): Fax:

Email address:

Date of arrival: Arrival time:am/pm / Date of departure: Departure time: am/pm

Anticipated number in group: Adults: Children (under 16 years): Vehicles:

Location in national park:

Ku-ring-gai Chase National Park

- West Head Lookout
- The Basin Picnic & Camping Ground
- Bobbin Head
- Apple Tree Bay
- Other (Please specify)

Garigal National Park

- Davidson Picnic Area – **Area 2**
- Davidson Picnic Area – Area
- Other (please specify below)

Purpose and Details of activity: (e.g. '5th Birthday party', 'Social club Christmas party', 'Wedding ceremony'). **What** are you planning to do during the event? *

Are you planning to use or hire additional services or bring equipment into the park such as marquees, chairs, tables? Please list) :

Commercial services to be used at the location (eg. caterer, celebrant, photographer, entertainer, event co-ordinator): None OR provide company details below. (**Note:** Commercial service providers must have public liability insurance and may require a separate consent to be issued by OEH or be covered by additional commercial fees incorporated into this consent)

Service provider: Contact name: Ph:

Service provider: Contact name: Ph:

Service provider: Contact name: Ph:

THE BASIN Visitors: How will you arrive at The Basin?

- Ferry to Basin wharf Drive to track head and walk Other:

WEDDING Applicants – please complete the following:

- I am not hiring a commercial photographer, OR,
- I am hiring the following commercial photographer(Company name)
- My photographer will not be using the photographs taken at my wedding for commercial purposes.
- My photographer will be using the photographs taken at my wedding for commercial purposes, and
 - has a current Annual Photographic License from the NPWS, number.....
 - does not have a current Annual Photographic License from the NPWS

Please tick the following checklist, where applicable:

- I have read applicable Fee Schedule/s A B C D E and/or F
- I have read the relevant terms and conditions for the location of my activity and agree to abide by those conditions;
- Commercial applicants: I enclose a copy of my organisation's Public Liability Insurance
- I have read the brochure *Recreation in National Parks during the fire season*
- I have attached / supplied evidence of public liability insurance for each commercial service provider.

Payment: options include cheque or credit card

Cheque (payable to Office of Environment and Heritage)

Credit Card **Visa** **MasterCard**

Card Number

Expiry:/.....CCV:

Name on Card:

Card Holders Signature:

I have read and I understand the rules and agree to abide by them. The information supplied above is true and accurate and I agree to pay all costs associated with review and determination of this application, and any applicable fees.

.....
Signature of authorised applicant - *Date*

- NPWS staff will contact you to advise the outcome of your application and/ or to request clarification or additional information about your application, and total fees payable. **Note:** Additional conditions may be applied for particular events.
- Notification will be sent to you when the application is approved and applicable fees are paid.

Cancellations: If notice to cancel is given 14 days or more prior to the activity, or on the day due to wet weather, all fees except the consent fee will be refunded. Activities may be postponed due to wet weather for up to 12 months.*

GARIGAL, DAVIDSON, ILLAWONG AND WEST HEAD applicants: **Post:** NSW NPWS or **Fax:** (02) 9451 7390
PO Box 134
FORESTVILLE NSW 2087

Ku-ring-gai Chase Area (Forestville) office **Tel** (02) 9451 3479 **Email:** npws.kuringgai.chase@environment.nsw.gov.au

ALL BOBBIN HEAD AND APPLE TREE BAY applicants: **Post:** NSW NPWS or **Fax:** (02) 9457 9054
PO Box 3056
ASQUITH NSW 2077

Ku-ring-gai Chase Area (Mt Colah) office **Tel** (02) 9472 9323 **Email:** npws.kuringgaichase@environment.nsw.gov.au

BASIN ONLY applicants: Post both pages of application to: **Post:** NSW NPWS or **Fax** to (02) 9974 4036
The Basin
VIA PALM BEACH NSW 2108

Basin **GROUP** booking line: **Tel:** (02) 9451 3479, **Email:** basin.campground@environment.nsw.gov.au

Office Use Only: Entered into Ku-ring-gai Chase Area calendar

Approved / Not approved - Standard conditions Security bond? Yes / No \$ _____

Additional comments / conditions:
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Signature of approving officer *Name of approving officer* *Date*

Booking reference number: Notifications: VES Depot Security

Tax invoice: Amount:Date paid:

S/D tax invoice: Amount:Date paid:

S/D refund approved: Yes / No Signature: Date: Date Refunded:

Special Conditions*

- If planning a visit to an Aboriginal site you **MUST** provide the details on your application or contact the **Ku-ring-gai Chase Area (Forestville) office as special conditions may apply**. Access may require group to be accompanied by an appropriate person approved by Metro Local Aboriginal Land Council and/or NPWS.
- We recommend you check www.nationalparks.nsw.gov.au and www.environment.nsw.gov.au for general park information, including information about closures.
- **Camping bookings:**
A full refund with the exception of the booking fee will be made if you cancel the booking 4 weeks or more before your stay. A 50% refund will be made if you cancel the booking 2 - 4 weeks before your stay. The refund amount will be calculated on the camping fee minus the booking fee. No refund will be made if you cancel the booking less than 2 weeks before your stay or after the agreed starting period of your stay.

Postponement of bookings can be made up to two (2) weeks prior to the agreed starting date of your stay and is subject to further conditions. The maximum refund amount that is available on any postponed booking should it subsequently be cancelled is 50%. We strongly recommend that guests take out comprehensive travel insurance.

Activity Fees for Groups - Schedule of fees *(GST included unless otherwise specified)*

A) CONSENT FEES

Non-commercial Activity - For groups of more than 40 people (more than 20 at West Head)	\$60:00 <i>(GST does not apply)</i>
Non-commercial Sporting Events (UP TO 40 participants)	\$60:00 <i>(GST does not apply)</i>
Non-commercial Sporting Events (OVER 40 participants)	Contact Office
Commercial Activity (other than a sporting event)	\$150.00 <i>(GST does not apply)</i>
Commercial (other than a sporting event)- Minimum extra fee for each commercial service used at location	\$150.00 <i>(GST does not apply)</i>
Commercial Events - for sporting events (OVER 50 participants)	Contact Office
School/ educational (large events may require a fee + refundable security bond)	Waived <i>(except late applications)</i>
Wedding (large wedding groups may require a refundable security bond)	\$60:00 <i>(GST does not apply)</i>

Note:

1. Both Commercial & Non-commercial Sporting Event (OVER 40 participants) Applications must be received at least 12 weeks in advance of proposed date, otherwise significant late fees will be applied & the event may not be approved.
2. An additional **Late Fee** (equal to the relevant Consent fee shown above) may be levied for other applications received less than 10 working days before the proposed date of the event.
3. An additional **Assessment Fee** (equal to multiples of the relevant Consent fee shown above) may be levied for complex or major event applications that require additional investigation and/or assessment time.

B) DAY USE FEES

Ku-ring-gai Chase National Park: Car & motorbike park use fees	\$12.00 (pay upon entry - up to 8 passenger capacity)
Garigal National Park: Car & motorbike park use fees for Davidson Park (part of Garigal NP)	\$8.00 (pay upon entry - up to 8 passenger capacity)
Both national parks – Sporting event participant and Bus passenger park use fees	\$ 4.40 per adult, \$2.20 per child (aged 5 to 15 years inclusive)
Student/education supervisors @ 1 adult per 10 children	Free
Vehicles with valid Parks Pass affixed to windscreen or displaying valid NPWS Exemption Card	No park use fee

C) SITE FEES

Picnic site - Davidson Park – Area 2	\$120.00 (includes consent fee)
Picnic site - Ku-ring-gai Chase and Garigal NP	Dependent upon activity details
Wedding ceremonies at West Head Lookout	\$200.00
Wedding ceremonies and/or receptions at Illawong Bay	\$120.00
Wedding ceremonies and/or receptions in Davidson Park	\$120.00
Wedding ceremonies and/or receptions – OTHER LOCATIONS	Dependent size & site requested
Beechwood Cottage (sunrise to 10pm)	\$550.00 per day

D) SECURITY DEPOSITS (refundable, dependent on condition of site after activity)

Minimum security deposit for wedding ceremonies and receptions	\$500.00 <i>(GST does not apply)</i>
Beechwood Cottage	\$550.00 <i>(GST does not apply)</i>
Other	Dependent upon activity details

E) NATIONAL PARKS DISCOVERY (Chase Alive Volunteer Team)

Please contact Chase Alive staff on 9472 9300 for guided tours and activities	Dependent upon activity details
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F) THE BASIN

Landing fees - The Basin Picnic and Camping Ground in Ku-ring-gai Chase NP has a landing fee per person	Adults: \$3.00 Children: \$2.00 (aged 5-15 yrs)
Camping fees - All camping reservations incur a booking fee of 2.5% in addition to the total amount payable.	Adults: \$14.00 per night Children: \$7.00 per night (aged 5-15 yrs)
Portable BBQ - Indicate your requirement on the Activity Application form. (Pay fee upon arrival at the Basin)	\$100 for 3 meals.
Basin Student/educational supervisors @ 1 adult per 10 children	Free